



# CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Set Public Hearing for December **19, 2007**, to Adopt Resolution Approving Paratransit Service Policy and Procedures and Implementing Proposed Changes to Existing Dial-A-Ride Services

**MEETING DATE:** November **21, 2007**

**PREPARED BY:** Public Works Director

**RECOMMENDED ACTION:** Set a public hearing for December 19, 2007, to adopt a resolution approving Paratransit Service Policy and Procedures and implementing proposed changes to existing Dial-A-Ride services.

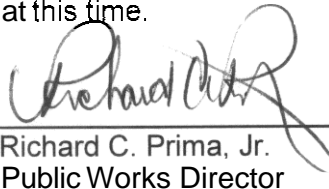
**BACKGROUND INFORMATION:** The City of Lodi currently provides transit service as described in Table 1 (attached). In accordance with the Americans with Disabilities Act (ADA), the City is required to offer Complementary Paratransit (Dial-A-Ride, DAR) services for those unable to access the fixed route system. While the current system serves those transit riders who are unable to ride the fixed route, the system does not require riders to be certified ADA eligible (who would be given priority over other Dial-A-Ride passengers).

During the last Federal Transit Administration Triennial Review, the reviewers found that the City of Lodi needs to develop and implement an ADA Paratransit system capable of certifying ADA eligible patrons and tracking their ride requests (Attachment 1). The existing Dial-A-Ride service can be offered in addition to the ADA Paratransit service but is not required. Staff is recommending that the Dial-A-Ride service continue, however, we are recommending that the service be limited to reservations only during the hours that the fixed route operates. Demand responsive service would operate after fixed route stops running until Dial-A-Ride closes.

Staff will finalize the draft procedures and policies and make them available to the public at two forums in late November/early December. Staff will return to Council at the December 19 meeting for adoption of the new policies and procedures and anticipates an effective date of February 1, 2008.

**FISCAL IMPACT:** The total fiscal impact will be dependant upon the implementation of the ADA Complementary Paratransit service and any modifications to the existing Dial-A-Ride service.

**FUNDING AVAILABLE:** None required at this time.

  
Richard C. Prima, Jr.  
Public Works Director

Prepared by Tiffani M. Fink, Transportation Manager  
RCP/TMF/pmf  
Attachments

**APPROVED:**   
Blair King, City Manager

Table 1

## Existing Schedule of Services

Service Type	Weekday Operating Hours	Saturday Operating Hours	Sunday Operating Hours	Fare (General Public/ Senior-Disabled-Medicare)
<b>Fixed Route</b>	6:15 am-6:54 pm	7:45 am-3:09 pm	7:45 am-3:09 pm	\$1.00/ \$0.50
<b>Dial-A-Ride (Reservations)</b>	6:15 am-9:00 pm	7:45 am-6:00 pm	7:45 am-4:00 pm	\$5.00/ \$1.50 (\$1.00 surcharge outside of Lodi)
<b>Dial-A-Ride (Demand)</b>	8:00 am-9:00 pm	8:00 am-5:00 pm	8:00 am-3:00 pm	\$5.00/ \$1.50 (\$1.00 surcharge outside of Lodi)

\* Reservations available the day before, no reservations taken on Holidays.

## Proposed Schedule of Services

Service Type	Weekday Operating Hours	Saturday Operating Hours	Sunday Operating Hours	Fare (General Public/ Senior-Disabled-Medicare)
<b>Fixed Route</b>	6:15 am-6:54 pm	7:45 am-3:09 pm	7:45 am-3:09 pm	\$1.00/ \$0.50
<b>VineLine (New Service)</b>	<b><i>6:15 am-7:00 pm</i></b>	<b><i>7:45 am-3:15 pm</i></b>	<b><i>7:45 am-3:15 pm</i></b>	<b><i>\$1.50 (No General Public) (\$1.00 surcharge outside of Lodi)</i></b>
<b>Dial-A-Ride (Reservations)</b>	6:15 am-9:00 pm	7:45am-6:00 pm	7:45 am-4:00 pm	\$5.00/ \$1.50 (\$1.00 surcharge outside of Lodi)
<b>Dial-A-Ride (Demand Response)</b>	<b><i>7:00 pm-9:00 pm</i></b>	<b><i>3:00 pm-5:00 pm</i></b>	<b><i>3:00 pm-4:00 pm</i></b>	<b><i>\$5.00/ \$1.50 (\$1.00 surcharge outside of Lodi)</i></b>

\* Reservations available the day before, VineLine passengers will be able to make next day service requests on Holidays.

Note: Changes shown in bold italics.

## **Federal Transit Administration Review Findings for ADA**

**Basic Requirement:** Titles II and III of the Americans with Disabilities Act of 1990 provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of complementary paratransit service.

**Findings:** During this Triennial Review of the City of Lodi, deficiencies were found with the FTA requirements for ADA.

The City of Lodi, through its third party contractor, MV Transportation, operates a Fixed Route service and Dial-A-Ride. The City's public information refers to Dial-A-Ride as an open to the general public, demand response transit system. The City does not have an eligibility process to ensure only persons who meet the regulatory criteria are regarded as ADA eligible. Further, the City has not developed an appeals process. A review of the City's public information does not contain information sufficient to describe its ADA complementary paratransit service and the requirements to determine eligibility.

**Corrective Action and Schedule:** Within 30 days, the City is to submit a letter to the FTA Region IX Civil Rights Officer (CRO) expressing its intent to comply with the Federal Department of Transportation's requirements to provide paratransit service.

Within 60 days, the City is to provide the CRO with a draft management plan on how it will come into compliance with the DOT requirements for paratransit service. At a minimum, the plan should address how the City will:

- Implement eligibility and appeals processes
- Communicate to the public its paratransit and eligibility requirements
- Develop internal management controls to ensure the provision of service, service area, response time, fares, days and hours of service, trip purpose and subscription service are in accordance with the ADA Complementary Paratransit service requirements
- Develop procedures to ensure the City has adequate capacity to meet demand
- Develop procedures to ensure the City has adequate oversight of the contracted paratransit services

Within 120 days, the City is to submit to the CRO evidence of its eligibility and appeals processes, public information and management procedures.



***Please immediately confirm receipt  
of this fax by calling 333-6702***

CITY OF LODI  
P. O. BOX 3006  
LODI, CALIFORNIA 95241-1910

**ADVERTISING INSTRUCTIONS**

**SUBJECT: PUBLIC HEARING TO CONSIDER RESOLUTION APPROVING  
PARATRANSIT SERVICE POLICY AND PROCEDURES AND  
IMPLEMENTING PROPOSED CHANGES TO EXISTING DIAL-A-  
RIDE SERVICES**

**PUBLISH DATE: SATURDAY, DECEMBER 1, 2007**

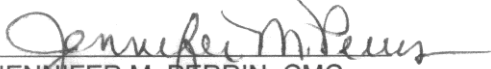
**LEGAL AD**

**TEAR SHEETS WANTED: One (1) please**

**SEND AFFIDAVIT AND BILL TO:** RANDI JOHL, CITY CLERK  
City of Lodi  
P.O. Box 3006  
Lodi, CA 95241-1910

**DATED:** TUESDAY, NOVEMBER 27, 2007

**ORDERED BY:** RANDI JOHL  
CITY CLERK

  
JENNIFER M. PERRIN, CMC  
DEPUTY CITY CLERK

\_\_\_\_\_  
CYNTHIA MURPHY  
ADMINISTRATIVE CLERK

**Verify Appearance of this Legal in the Newspaper – Copy to File**

Faxed to the Sentinel at 369-1084 at _____ (time) on _____ (date) _____ (pages)	
LNS _____	Phoned to confirm receipt of all pages at _____ (time) _____ JLT _____ DRC _____ JMP (initials)



## **DECLARATION OF POSTING**

### **PUBLIC HEARING TO CONSIDER RESOLUTION APPROVING PARATRANSIT SERVICE POLICY AND PROCEDURES AND IMPLEMENTING PROPOSED CHANGES TO EXISTING DIAL-A-RIDE SERVICES**

On Tuesday, November 27, 2007, in the City of Lodi, San Joaquin County, California, a Notice of Public Hearing to consider resolution approving Paratransit Service Policy and Procedures and implementing proposed changes to existing Dial-A-Ride services (attached and marked as Exhibit A) was posted at the following locations:

Lodi Public Library  
Lodi City Clerk's Office  
Lodi City Hall Lobby  
Lodi Carnegie Forum

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 27, 2007, at Lodi, California.

ORDERED BY:

**RANDI JOHL  
CITY CLERK**

  
JENNIFER M. PERRIN, CMC  
DEPUTY CITY CLERK

\_\_\_\_\_  
CYNTHIA MURPHY  
ADMINISTRATIVE CLERK



# CITY OF LODI

Carnegie Forum  
305 West Pine Street, Lodi

## NOTICE OF PUBLIC HEARING

Date: December 19, 2007

Time: 7:00 p.m.

For information regarding this notice please contact:

**Randi Johl,**  
City Clerk  
Telephone: (209) 333-6702

EXHIBIT A

### NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN** that on **Wednesday, December 19, 2007**, at the hour of 7:00 p.m., or as soon thereafter as the matter may be heard, the City Council will conduct a public hearing at the Carnegie Forum, 305 West Pine Street, Lodi, to consider the following matter:

- a) Adopt resolution approving Paratransit Service Policy and Procedures and implementing proposed changes to existing Dial-A-Ride services.

Information regarding this item may be obtained in the Public Works Department, 221 West Pine Street, Lodi, (209) 333-6706. **All** interested persons are invited to present their views and comments on this matter. Written statements may be filed with the City Clerk, City Hall, 221 West Pine Street, 2<sup>nd</sup> Floor, Lodi, 95240, at any time prior to the hearing scheduled herein, and oral statements may be made at said hearing.

If you challenge the subject matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Clerk, 221 West Pine Street, at or prior to the close of the public hearing.

By Order of the Lodi City Council:

**Randi Johl**  
City Clerk

**Dated: November 21, 2007**

Approved as to form:

**D. Stephen Schwabauer**  
City Attorney